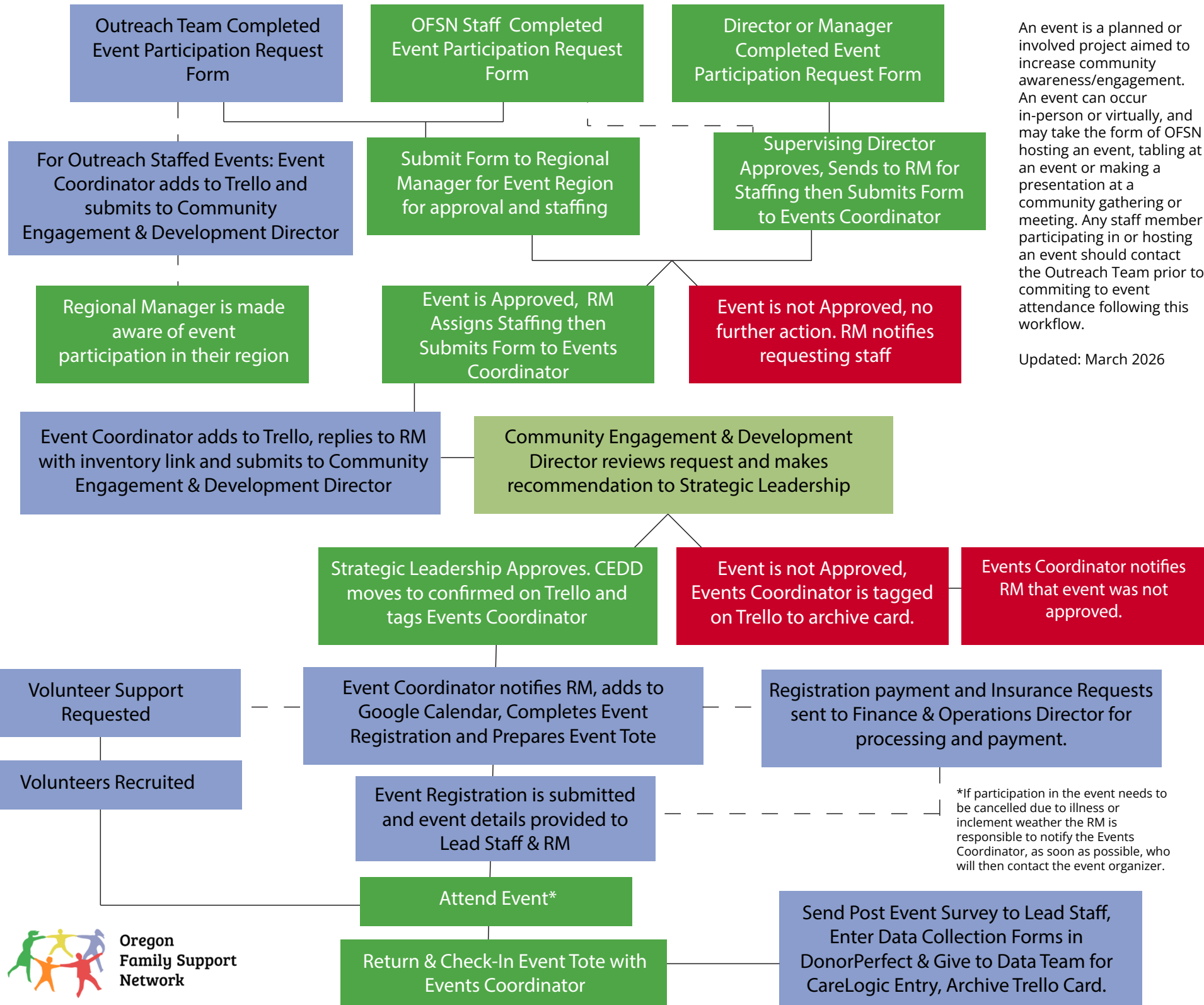


OFSN COMMUNITY EVENTS WORK FLOW

Every effort should be made to allow 4 weeks for this process.



An event is a planned or involved project aimed to increase community awareness/engagement. An event can occur in-person or virtually, and may take the form of OFSN hosting an event, tabling at an event or making a presentation at a community gathering or meeting. Any staff member participating in or hosting an event should contact the Outreach Team prior to committing to event attendance following this workflow.

Updated: March 2026

