



# Oregon Family Support Network

## Event Participation Request Form

Oregon Family Support Network values the opportunity to participate in community events throughout the state of Oregon that align our mission and strategic plan goals. To help ensure that our resources are being best utilized to meet these goals in our outreach efforts, please complete the following form and submit to the Community Engagement and Development Director no later than 30 days prior to the event or event registration deadline, whichever is sooner.

### EVENT INFORMATION

Name of Event:

Event Organizer:

Event Date:

Event Time:

Registration Fee \$

Registration Fee Payable To:

Pre-Registration Required

Registration Deadline:

Event Type:

Event is Open to the Public:

Yes

No

Event Location:

In-Person

Virtual

Hybrid

Address of Event:

What is the expected event attendance?:

Event has Fee for Attendance:

Yes

No

What is the expected event audience?:

Number of Staff Needed to Support Event:

Lead Staff at Event:

I would like volunteers to help support this event:

Yes

No

I need bilingual support for this event.

Yes

No

This event is a contract deliverable:

Yes

No

If Yes, Which Contract:

Event is Recurring:

Yes

No

If Yes, What is the Recurrence:

Do You Need Assistance Registering?

Yes

No

We are Currently ACTIVELY serving this community

Yes

No

Complete for Virtual/Hybrid Events

Zoom Link Needed:

Yes

No

If No, Please Provide Your Link:

Please complete both sides/pages of this form

## MISSION and STRATEGIC PLAN ALIGNMENT

Participation in this event support our mission of ensuring that every family has the opportunity to be heard and understood and aligns with our strategic plan goals and objectives.

**Please select which goals/objectives this event participation aligns with:**

Increasing OFSN's role in dismantling, and calling out racism, health disparities, and discrimination when it is present.

Increasing relationships in communities based on individual needs

Increasing awareness of OFSN/ROO within schools/school districts

Increasing knowledge and visibility of OFSN

Making a public statement about social/current/cultural events in Oregon and Nationally

Increasing fundraising capacity

Expanding training opportunities for historically marginalized communities in their languages/according to cultural practice

Training and empowering families to expand their capacity to advocate for their child and/or the broader system needs for responding effectively to families raising a child or youth experiencing complex behavioral health needs

Developing relationships within schools and regional Education Service Districts to increase funding/grant opportunities

Working collaboratively with culturally specific providers to embed OFSN services in their community

Working toward eliminating barriers to help families, bringing organizations and individuals who can provide help/hope

Manager supports and approves participation in this event **Manager Signature** \_\_\_\_\_

..... **TO BE COMPLETED BY THE STRATEGIC LEADERSHIP TEAM** .....

**Review and Recommendation by  
Community Engagement and  
Development Director**

**Review and Recommendation by  
Strategic Leadership Team**

**Event Participation Approved**

**Event Participation Declined**

**Date:**

Please complete both sides/pages of this form